

**APPLICATION FOR:  
REVIEW OF EROSION AND SEDIMENT CONTROL PLANS, NATIONAL POLLUTANT DISCHARGE  
ELIMINATION SYSTEM (NPDES) PERMITS, & EROSION AND SEDIMENT CONTROL PERMITS**

**Applicant Section:**

Responsible Party's Name: \_\_\_\_\_

Project Designer's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Responsible Official: \_\_\_\_\_

Responsible Official: \_\_\_\_\_

Phone # (if different): \_\_\_\_\_

Phone # (if different): \_\_\_\_\_

**Project Section:**

Project Name: \_\_\_\_\_ Status: New \_\_\_\_\_ Revised \_\_\_\_\_

Municipality: \_\_\_\_\_ Total Project Acres: \_\_\_\_\_

Location: \_\_\_\_\_ Disturbed Acres (life of project): \_\_\_\_\_

Receiving Stream(s): \_\_\_\_\_ Ch. 93 Delegation (Designated/Existing Use): \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Finish Date: \_\_\_\_\_

**Erosion and Sediment Control Plan & National Pollutant Discharge Elimination System Permit Review Fee Schedule**

**(Round all total proposed earth disturbance acreage to the nearest tenth of an acre)**

Small Project Residential (5,000 sq. ft. up to 1.0 acre of total earth disturbance)

Fee = \$100

Single Family Residential (> 1.0 acre)

Fee = \$150.00 base fee + \$25.00/disturbed acre

Residential Development

Fee = \$400.00 base fee + \$100.00/lot or unit.

Commercial and Industrial Development (including apartments, townhouses, etc.)

Fee = \$400.00 base fee + \$100.00/disturbed acre

Linear Projects (highway construction, utility lines, etc.)

Fee = \$400.00 per linear mile (min. of \$400.00)

Waste Areas and Agricultural Operations

Fee=\$100.00 up to 1 acre site

Fee=\$100.00 (over 1 acre) base fee + \$100.00/disturbed acre

**Additional Technical Review due to continued non-compliance with Chapter 102 Rules & Regulations will be subject to an additional 15% fee. Any subsequent reviews will be subject to a 30% fee.**

Filing Fees: \$500.00 (General NPDES) \_\_\_\_\_ \$1500.00 (Individual NPDES) \_\_\_\_\_ \$500.00 (E&S Control Permit) \_\_\_\_\_  
**(Check payable to Snyder County Clean Water Fund)**

E&S Control Plan Review Fee \$ \_\_\_\_\_ NPDES Standard \$100/Disturbed Acre Fee \$ \_\_\_\_\_  
**(Check payable to Snyder County Conservation District) (Check payable to Commonwealth of PA Clean Water Fund)**

Applicant Checklist for complete applications:

\_\_\_\_\_ Review Fee \_\_\_\_\_ NPDES Permit Filing Fee \_\_\_\_\_ NPDES Standard Fee \_\_\_\_\_ E&S Control Permit Fee

\_\_\_\_\_ **(1) E&S Control Plan and (1) Narrative** for initial submission (For Timber Harvest Only)

\_\_\_\_\_ NPDES Notice of Intent or Individual Application Form (if applicable)

Signature of Responsible Party \_\_\_\_\_

Date \_\_\_\_\_

SCCD use only: Date received \_\_\_\_\_ Date approved \_\_\_\_\_

# ATTACHMENT “A”

## SNYDER COUNTY CONSERVATION DISTRICT FEE SCHEDULES

(Round all acreage totals to the nearest tenth acre)

All fees are effective 1/4/11

### Chapter 102 Erosion and Sediment (E&S) Control Plan Review Fee Schedule\*

Small Project Residential (5,000 sq. ft. up to 1.0 acre of total earth disturbance)  
Fee = \$100.00

Single Family Residential (greater than 1.0 acre of total earth disturbance)  
Fee = \$150.00 Base Fee + \$25.00/Disturbed Acre

**Residential Development**

Fee = \$400.00 Base Fee + \$100.00/Lot or Unit *A unit is defined as a dwelling designed to accommodate a single household. This applies to single-family homes within a subdivision, twin unit homes within a subdivision, clusters, and condominiums (i.e. a twin unit building that contains 2 households will have a fee based on 2 units).*

**Commercial and Industrial Development (including apartments, townhouses, etc.)**

Fee = \$400.00 Base Fee + \$100.00/Disturbed Acre

**Linear Projects (highways construction, utility lines, etc.)**

Fee = \$400.00 Per Linear Mile (if less than 1 mile, minimum \$400.00)

**Waste Areas and Agricultural Operations**

Fee=\$100.00 Up To 1 Acre Site

Fee=\$100.00 (Over 1 Acre) Base Fee + \$100.00/Disturbed Acre

**NOTE: ADDITIONAL TECHNICAL REVIEW DUE TO CONTINUED NON-COMPLIANCE WITH CHAPTER 102 RULES & REGULATIONS WILL BE SUBJECT TO ADDITIONAL 15% FEE. ANY SUBSEQUENT REVIEWS WILL BE SUBJECT TO 30% FEE.**

### Erosion and Sediment Control Plan Reviews Timber Harvest Fee Schedule\*

Proposed Earth Disturbance (Ac.)	Total Project Acreage	Fee
0 – 9.99	0 – 99.99	\$100.00
10 – 14.99	100 – 149.99	\$150.00
15 – 19.99	150 – 199.99	\$200.00
20 – 24.99	200 – 249.99	\$250.00
25 +**	250 +	\$300.00 + \$500 E&S Control Permit

\*Fee will be based on “Proposed Earth Disturbance Acreage”. If this is not provided, the fee will be based on “Total Project Acreage”.

\*\*If the “Proposed Earth Disturbance” is greater than 25 acres, then an E&S Control Permit will be required.

**FEE SCHEDULE FOR TECHNICAL REVIEW OF  
EROSION AND SEDIMENT (E&S) CONTROL PLANS**

**AUTHORITY**

The Snyder County Conservation District (SCCD) is under a delegation agreement with the Pennsylvania Department of Environmental Protection (PADEP) to administer the Commonwealth's Erosion and Sediment (E&S) Control program under PA Code Title 25 Chapter 102 Rules and Regulations, Dam Safety and Waterway Management program under PA Code Title 25 Chapter 105 Rules and Regulations, and the PA Clean Streams Law.

Act 217, the Conservation District Law, permits Conservation Districts to charge fees for services, under certain circumstances.

**APPLICABILITY**

Review fees will apply to Erosion and Sediment (E&S) Control Plans submitted to SCCD requesting a technical review or determination of Plan adequacy. While an E&S Control Plan may be required for design, implementation, and maintenance under Chapter 102, a technical review prior to construction or land development may not always be mandated under certain circumstances. These circumstances are primarily dependent upon an agreement between the Conservation District and the municipality in which the construction or land development project will be conducted. The agreement between these two parties is known as a Memorandum Of Understanding (M.O.U.). The SCCD welcomes the opportunity to review E&S Control Plans since many times a technical review can save the responsible individual(s) time and money by revealing inadequacies involved with the proposed project site.

As per recent changes to Chapter 102, a construction site with earthmoving activities involving more than one (1) acre of earth disturbance over the lifetime of the project will now require a National Pollutant Discharge Elimination System (NPDES) Permit; part of this permitting process requires the submission of an adequate E&S Control Plan.

An Individual NPDES Permit is needed when:

- The project is in a High Quality (HQ) or Exceptional Value (EV) special protection watershed.
- The construction activities discharge toxins.
- The construction activities will violate water quality standards.
- The construction activities are in areas inhabited by Federal or State Endangered Species.

A General NPDES Permit is needed in all other cases where the above-mentioned criteria have not been met or do not apply. State-mandated NPDES Permit filing fees are \$500 for a General NPDES Permit and \$1,500 for an Individual NPDES Permit. When an NPDES Permit is required, the applicant should include three checks with the submission of the E&S Control Plan: one to **Snyder County Clean Water Fund** for the NPDES Permit filing fee, one to **Snyder County Conservation District** for the review fee, and one to the **Commonwealth of PA Clean Water Fund** for the NPDES Standard \$100/disturbed acre fee.

Review fees are listed in ATTACHMENT "A". Fee schedules are given for Small Project Residential, Single Family Residential, Residential Development, Commercial Development, Linear Projects, Waste Areas, and Timber Harvest activities.

Review fees are based on disturbed acres, unless otherwise noted. Disturbed acres are those acres affected by excavation, land development, mineral extraction, filling, grading, or where the integrity and/or contour of the land have been changed.

The timber harvest fee schedule is also listed in Attachment “A”. A timber harvest involving 25 acres or more of earth disturbance requires an Erosion and Sediment (E&S) Control Permit. The Permit-filing fee is \$500, payable to the **Commonwealth of Pennsylvania**. Disturbed acres on a timber harvest are those acres disturbed over the duration of the harvest. These include, but are not limited to, the following: haul roads, skid roads and trails, landing areas, and equipment stockpile areas. Disturbed acres are not the same as harvested acres.

Specified fees will cover the initial technical review “deficiency” of an administratively complete NPDES Permit package. Any additional reviews, if needed, shall be covered under the corresponding additional fee. Thus, subsequent “deficiency” reviews will be charged the corresponding fee (see Attachment “A” for corresponding fees).

A minimum of three copies of the E&S Control Plan is required for final approval of the Plan (one copy for SCCD, one copy for the designer, and one to be used by the responsible party conducting the earth disturbance work). However, only one copy is necessary for the initial review(s).

### **EROSION AND SEDIMENT CONTROL PLAN REVIEW GUIDELINES**

The SCCD conducts technical reviews of E&S Control Plans according to the guidelines that have been set forth in PADEP’s “Erosion and Sediment Pollution Control Program Manual”. If interested, copies of this “Manual” are available at no charge from SCCD

If the Plan submitted for review does not meet these standards, it is considered inadequate, and SCCD will notify the applicant of what is still required. This will be documented by SCCD in a “deficiency” or “inadequacy” letter.

If SCCD determines a Plan to be adequate, it will typically remain valid for a period of two years from the adequate review date. However, due to recent development issues within the building industry, Act 46 was passed by the PA General Assembly to provide economic relief. *This Act has extended the expiration of all “Regular” E&S Control Plan approvals issued after December 31, 2008 to July 1, 2013.* The expiration date will be noted in the review letter and in SCCD’s files. Re-filing of a new E&S Control Plan, along with the correct filing fee, may be required under the following circumstances:

- Earthmoving has not commenced before the typical two-year expiration date.
- Land use changes or substantial Plan modifications are proposed.
- Those practices proposed in the original Plan do not conform to current E&S Control standards.

#### **THE APPLICANT MAY REQUEST, IN WRITING TO SCCD, AN EXTENSION OF THE APPROVAL.**

The SCCD will review a submitted Plan solely to determine whether it is adequate to satisfy the requirements contained in the Chapter 102 Erosion Control Rules and Regulations of the PA Department of Environmental Protection. By the determination that a Plan is adequate to meet those requirements set forth by the Plan preparer, the SCCD assumes no responsibility for the implementation and maintenance of the Plan or the proper construction and operation of the Best Management Practices (BMPs) contained within the Plan. The overall design, structural integrity, and installation of these BMPs are solely the responsibility of the applicant (i.e. whomever is deemed to be the “responsible party”).

## **POST CONSTRUCTION STORMWATER MANAGEMENT (PCSM) PLAN REVIEW GUIDELINES**

Under the present regulations, all NPDES Permit application packages must include a PCSM Plan for post construction stormwater management activities. The SCCD does not review any PCSM Plans for adequacy and does not assume any responsibility for the implementation of the PCSM Plan's BMPs. However, as part of the "final" site inspection, the SCCD is required to confirm that the PCSM Plan's BMPs were installed. The only PCSM Plans that are subject to a review (by PADEP) are those associated with an Individual NPDES Permit. After SCCD has concluded its administratively complete and technical review of the Individual NPDES Permit/E&S Control Plan package, then SCCD will forward the PCSM Plan to the regional PADEP office for its review.

### **THINGS TO REMEMBER...**

*Please include the application/submittal form when sending an E&S Control plan for review.*

*Before any construction or earthmoving activities may begin, the applicant must secure the appropriate and necessary local, state, and federal permits from the specific agency having permitting authority.*

### **BUT, MOST IMPORTANTLY...**

*IF A REVIEW FEE AND/OR PERMIT FILING FEE CHECK IS RETURNED BECAUSE OF INSUFFICIENT FUNDS, THE PLAN WILL NOT BE REVIEWED, AND WILL BE RETURNED VIA UPS, SHIPPING CASH ON DELIVERY (COD).*

*ALL E&S CONTROL PLAN REVISIONS NOT ASSOCIATED WITH A "MAJOR NPDES PERMIT MODIFICATION" OR A "SMALL PROJECT RESIDENTIAL PLAN" WILL BE SUBJECT TO A 30% REVIEW FEE WHICH WILL BE BASED ON THOSE FEES ASSOCIATED WITH THE CURRENT REVIEW FEE SCHEDULE.*

*IF AN NPDES PERMIT IS SUBMITTED TO THE DISTRICT FOR A RENEWAL (AND IF THERE ARE NO CHANGES TO THE E&S CONTROL PLAN THAT IS REQUIRED TO BE SUBMITTED ALONG WITH THE RENEWAL PACKAGE), THE DISTRICT WILL ONLY REQUEST THE "BASE FEE" WHICH WOULD BE DETERMINED BY THOSE FEES ASSOCIATED WITH THE CURRENT REVIEW FEE SCHEDULE.*