

**Snyder County Prison  
600 Old Colony Road  
Selinsgrove, PA 17870-8610  
Phone: 570-374-7912  
Fax: 570-374-7921**

Title: Management Positions including Watch Commanders

Shift: TBD

Closing Date: November 16, 2018

Management Team Members Needed! Are you a person who enjoys being part of a team? Can you handle adverse situations without losing your temper? Can you deal with occasional challenging situations while maintaining a constant state of order? Do you have experience supervising others? If you answered yes to all of these questions, you should consider applying for a management position at the Snyder County Prison.

Description of Duties: Our management team members report directly to the Deputy Warden. The successful candidate will have complete responsibility for supervising approximately ten full and part time correctional officers at any given time. You will ensure all the requirements of the shift are met including the safe, orderly and secure running of the prison. You will be required to make sure all scheduled counts are conducted, all daily inmate programs are accomplished and proper staff coverage is maintained. You will evaluate all full and part time employees assigned to the shift. The successful candidate will also be responsible for enforcing the Prison's Sexual Harassment Policies as well as making sure all other policies are followed by all employees. These are only general duties and responsibilities and the successful candidate must also be prepared to accomplish all specific duties as outlined in policy and post orders. (The person selected will be subject to a ninety (90) day probation period.)

Compensation package includes a Competitive Salary with excellent benefits.

Application Procedures: Anyone who feels they meet the criteria above should submit a letter of interest along with a resume to the Warden no later than the closing date indicated above.