

AGENDA FOR THE THURSDAY, DECEMBER 1, 2022

9:30 a.m. SALARY BOARD

Call to order

Approval of minutes of the November 3, 2022 meeting

The approval of the creation of a Program Administrator position within the Conservation to be classified on a Grade 9

Possible discussion and action regarding the part-time position in the Public Defender's Office

The approval of a request from the President Judge to eliminate the part time Jury Selection position with the Courts

The approval of a request from the President Judge to create the full time position of Jury Coordinator/Scheduler/GTS Data Entry to be classified on a Grade 7

The approval of a request from the President Judge to classify Heather Robinson as a Jury Coordinator/Scheduler/GTS Data Entry within the Courts at a Grade 7 Step 3 (\$16.85 per hour) based on a 37.5 hour work week effective December 5, 2022

The approval of a reclassification of Michelle L. Russell, Fiscal Supervisor at Children and Youth Services, from Grade 9 Step 7 (\$22.09 per hour) to a Grade 11 Step 4 (TBD via 2023 Salary Schedule) based on a 40 hour work week effective January 1, 2023

The approval of the classification of Lewis F. Briggs as Tip Staff within the Courts at a rate of \$88.28 per day effective December 28, 2022

The approval of a request from the District Attorney to increase the work week for County Detective Douglas R. Bickhart from 32.5 hours to 35.5 hours effective January 1, 2023

The approval of an hourly rate of \$14.51 for the following part-time Correctional Officer at the County Prison effective on the following date, as per the current Collective Bargaining Agreement with Teamsters Local Union No. 764:

- Kyle L. Shrawder - November 28, 2022

New Business

Recessed until December 20, 2022 at 11:00 a.m.

AGENDA FOR THE TUESDAY, DECEMBER 20, 2022

11:00 a.m. SALARY BOARD

The reconvening of meeting of the Snyder County Salary Board recessed on December 1, 2022

Approval of the revised Compensation Schedule for 2023 reflecting a 3% increase, effective Pay 1 of 2023

Approval of a general wage increase of 3% for all part-time non-bargaining employees, effective Pay 1 of 2023

Approval of a general wage increase of 4% for all salaried non-bargaining employees, effective Pay 1 of 2023, with no longevity increases in 2023

Approval of standard step increases for all full-time eligible non-bargaining hourly employees for 2023, per the attached list, all to become effective Pay 1 of 2022

Discussion and action regarding the classification of Trish A. Jordan related to the deletion of the 5.75 grade on the Salary Schedule

The approval of compensation for Kimberly Brought at a part-time legal clerk within the Public Defender's Office at a rate of \$15.00 per hour based on a 19 hour work week, effective January 2, 2023

The creation of a grant funded temporary part-time Elections Clerk position based on a 19 hour work week, effective immediately through December 31, 2024