

**AGENDA FOR THE TUESDAY, MAY 23, 2023
BOARD OF COMMISSIONERS MEETING**

Call to Order at 9:30 a.m.

Public Comments

The approval of the minutes of the May 9, 2023 meeting

The approval of bills for payment

Review of the audits conducted by the Snyder County Elected Auditors

The approval of an Application for County Aid by the following municipalities for Liquid Fuels funds in the following amounts:

- Beaver Township - \$1,025.00
- Jackson Township - \$1,970.00
- Union Township - \$2,530.00

Discussion and possible action regarding the County Hotel Tax

The acceptance of a proposal from Herring Roll & Solomon to completed an audit of all Snyder County Tax Collectors for CY 2022 at a cost of \$750.00 per tax collector for a total of \$6,750.00

The ratification of an approval of a Senior Judge Chambers & Support Staff: Application for Senior Judge Reimbursable Costs to be submitted the Administrative Office of Pennsylvania Courts in the amount of \$3,060.00

The submission of a 2022-2023 PCORP – Loss Prevention Grant Program Application to CCAP in the amount of \$30,000.00

The approval of Purchase of Service Agreement between Snyder County and the following vendor for juvenile services on behalf of the County's Children and Youth Services Agency/Probation Department for a period of July 1, 2023 to June 30, 2024:

- County of Chester

The approval of a quote by Timberhaven Log and Timber Homes for trusses to be used in the restroom/pavilion project at Faylor Lake in the amount of \$23,474.00 and the issuance of a deposit in the amount of \$7,500.00, this purchase is being made under the sole proprietor procurement guidelines

The approval of a quote by Advanced Concrete Systems, Inc. for concrete walls to be used in the restroom/pavilion project at Faylor Lake in the amount of approximately \$19,000.00 and the issuance of a deposit in the amount of \$6,478.68, this purchase is being made under the sole proprietor procurement guidelines

The ratification of the approval for an extension request letter from Penn Strategies to the Office of Budget for the Brick Mill RACP project, extending the submittal deadline from May 18, 2023, to Fall 2023

Discussion regarding the RACP grant for the Courthouse Annex Project and the consultant review of the project

The adoption of Snyder County Resolution 2023-8 submitting a Greenways, Trails and Recreation application to the Commonwealth Finance Authority on or before May 31, 2023, for Faylor Lake Boardwalk and Trails in an amount to be determined

Discussion and approval of each of the five bids from T-Ross Brothers for the Probation carpet projects in the following amounts, to be paid through Act 35 funding:

1. \$8,360.00 – Floor coverings for the re-modeled side of the Probation Office
2. \$7,393.00 – prep work and removal of current floor coverings throughout the Probation Office
3. \$10,974.00 - Floor coverings for the Judge’s Chamber and restroom
4. \$9,382.00 – Floor coverings for the Courthouse 2nd floor hallways
5. \$11,624.00 – Floor coverings for the non re-modeled side of the Probation Office

The approval of a proposal from Stahl Sheaffer Engineering, LLC for engineering services related to the Faylor Lake Improvements East Side Rebid and Restroom/Utilities Bid in the amount of \$7,500.00

The ratification of an agreement between Snyder County and the Commonwealth of Pennsylvania – Department of Community and Economic Development on a second amendment to contract number C000075487 (CDBG-CV) amending the termination date to August 31, 2023

The approval of an invoice from Marquette Associates for Investment Consulting from February 7, 2023 through March 31, 2023 in the amount of \$15,030.56 and the authorization to request a check from TD Ameritrade to pay said invoice from the Snyder County Retirement Fund

The approval of a request by the County Election Director to set poll worker mileage to reflect the IRS Reimbursement rate

The approval of a commercial lease between Snyder County and Seven Mountains EMS Council for the leasing of Suite 13 at the Snyder County East Building at a cost of \$600.00 per month for a time period of September 1, 2022 through August 31, 2024

The approval of Tax Assessment change notices

Discussion regarding the removal of the non-functioning generator in the Snyder County Courthouse

New Business

Executive Session (If Needed)

The approval of an FMLA request from a full time employee at the County Prison beginning May 24, 2023, not to exceed 12 weeks in a rolling calendar year

Adjournment