

**AGENDA FOR THE TUESDAY, FEBRUARY 6, 2024
BOARD OF COMMISSIONERS MEETING**

Call to Order at 9:30 a.m.

Public Comments

The approval of the minutes of the January 14, 2024 meeting

The approval of bills for payment

9:30 a.m. – Request from Adams Township regarding County Assistance related to inspections by the Keystone COG

The acknowledgement of the appointment of Matthew Cravitz, Esquire by the President Judge as the Title IV-D Counsel for the Snyder County Domestic Relations Office

The approval of an IDIS Online Access Request allowing Audrey M. Frederick of SEDA COG to access Snyder County's IDIS HOME Account for the purpose of Activity Set Up and Drawdown Requests

The approval of an IDIS Online Access Request allowing Nicole M. Hogan of SEDA COG to access Snyder County's IDIS CDBG and HOME Account for the purpose of Activity Set Up and Drawdown Requests

The approval of an IDIS Online Access Request allowing Joel A. Ruch of SEDA COG to access Snyder County's IDIS HOME Account for the purpose of Activity Set Up and Drawdown Requests

The approval of the First Amendment to Contract C000073824 between Snyder County and the Commonwealth of Pennsylvania – DCED amending the termination date to October 31, 2024

The approval of Amendment 1 to the sub recipient agreement between Snyder County and the McClure Municipal Authority related to the FFY 2019 CDBG Contract Number C000073824, as recommended by SEDA COG

The approval of the following Budget Revision Certification in relation to FFY 2019 CDBG Contract Number C000073824, as recommended by SEDA COG:

- Penn Township Owner – Occupied Housing Rehabilitation
Current Budget: \$52,342.00
Change: (\$36,925.83)
Revised Budget: \$15,416.17
- Park Pathway RAB
Current Budget: \$0.00
Change: \$36,925.83
Revised Budget: \$36,925.83

The adoption of Snyder County Resolution 2024-01 designating Lincoln Kaufman, Planning Director, as the Snyder County Agent on the Luzerne County Flood Protection Authority – County Mitigation Committee for calendar year 2024

Discussion and possible action regarding a proposal by Stahl Sheaffer Engineering for the completion of inspections and restoration cost estimates for the County-owned covered bridges at a cost of \$8,950.00

Approval of payment to Stahl Sheaffer in the amount of \$159.83 for Faylor Lake East Side

The ratification of the approval of an invoice to the Snyder County Employees Retirement Fund by Marquette Associates for Investment Services – 3rd Quarter 2023 in the amount of \$25,295.59

The ratification of the re-appointment of Dennis Van Benthuyzen as the Additional Representative for Snyder County on the SEDA COG Board of Directors for calendar year 2024

The ratification of the approval of an agreement between Snyder County and the Commonwealth of Pennsylvania – PEMA for Hazardous Material Response Fund Grant funding in the amount of \$6,524.00 for a time period beginning upon the execution of the agreement and terminating on October 30, 2024

The acceptance of a proposal from Perimeter Lines for the painting of the second floor of the EMA/Planning Building at a cost of \$10,420.00

The ratification of purchase of a 2023 Ford Van at a cost of \$57,110.00 from Sunbury Motors Company and modification to be completed by 911 Rapid Response in amount of \$35,100.24 as recommended and approved by the Snyder County Prison Board and purchased under the CoStars Program

The approval of an addendum to the Comprehensive Health Services Agreement between Snyder County and PrimeCare Medical, Inc reducing nursing staff hours at the Snyder County Prison and reducing the monthly cost to \$64,113.32, effective February 1, 2024

The ratification of the authorization of the completion of the replacement of the Snyder County Courthouse Basement Heating System in an amount of approximately \$19,000.00 by STAR Mechanical, this purchase was deemed an emergency by the Board of Commissioners due to the lack of heat in the Courthouse

The approval of a Subsidy Agreement for Permanent Legal Custodian(s) between Snyder County , on behalf of Children and Youth Services, and the Permanent Legal Custodians for the care of a child under the supervision of the agency

The adoption of Snyder County Resolution 2024-02, 2024-03, 2024-04 and 2024-05 establishing the signers for the following Snyder County Fulton Bank Accounts, respectively:

- Account Ending in 7789
- Accounts Ending in 4849, 5747, 5793 & 6754
- Account Ending in 1424
- Account Ending in 3220

The approval of an agreement between Snyder County and Tek 84 for one year of maintenance on the body scanner located at the County Prison

The approval of the lease of the following copiers for the following departments at a cost of \$313.69 a month for term of 60 months from Topp Business Solutions:

- Ricoh IM370F – Magisterial District Court – Selinsgrove
- Ricoh IM370F – Magisterial District Court – Middleburg
- Ricoh IM2500 – Public Defenders Office
- Ricoh IM2500 – Elections Office

The commitment of Opioid Trust Fund monies in the amount of \$104,283.53 to the Susquehanna Valley Mediation Center for the Families in Recovery Program

The approval of a memorandum of understanding between Snyder County and the Susquehanna Valley Mediation Center for funding in the amount of \$104,283.53 of Opioid Trust Funds from Snyder County to fund the Families in Recovery Program

The approval of a professional service agreement between Snyder County and The EADS Group for Miscellaneous Architectural/Engineering Consulting Services related to the Courthouse Annex Building

The acceptance of the resignation of Daniel H. Brundage as a Seasonal – Temporary Watershed Specialist within the County Conservation District effective February 2, 2024

The hiring of Keith A. Kline as Maintenance Director effective February 12, 2024

The hiring of Rona Russell as a part time legal clerk within the Public Defender’s Office, effective February 12, 2024

The hiring of Margaret J. Bachman as a paid intern within the Elections Department, effective February 5, 2024

New Business

Executive Session (If Needed)

The issuance of an official proposal to the Snyder County Historical Society for the lease of the property at 30 East Market Street in Middleburg, PA

Adjournment