

**AGENDA FOR THE TUESDAY, MARCH 19, 2024
BOARD OF COMMISSIONERS MEETING**

Call to Order at 9:30 a.m.

Public Comments

The approval of the minutes of the February 20, 2024 meeting

The approval of bills for payment

The ratification of Snyder County Proclamation 2024-01 celebrating Snyder County 4H and proclaiming the week of March 11, 2024 as 4H week in Snyder County

The announcement of the following vendors who will be completing work in the new EMA/Planning Building (all costs do not require bidding or quotes):

- D & L Construction – Chimney Removal - \$5,700.00 for main chimney - \$1,770.00 each for any additional
- Perimeter Lines – Painting of the Second Floor - \$10,420.00
- Ron Kerstetter Floor Sanding and Finishing - 2nd Floor Floor Restoration - \$5,200.00
- Contrast Communications – Internet Installation - \$4,760.00
- Glenn Holler Chimney Sweep, LLC – Chimney Lining - \$6,745.00

The approval of a Court Interpreter Services Grant: Application for Language Access Reimbursable Costs to be submitted to the AOPC for reimbursement in the amount of \$1,158.34

The approval of an Application for County Aid for 2024 Liquid Fuels Fund by the following municipalities in the following amounts:

- Middle Creek Township - \$2,870.00
- Penn Township - \$4,080.00
- Center Township - \$3,325.00

The appointment of Jacob Story of Selinsgrove to the Snyder County Children and Youth Services Advisory Board for a term beginning immediately and expiring April 1, 2026

The ratification of the approval of the County Annual HAZMAT Report for Calendar Year 2023

The approval of an engagement letter from Maher Duessel to complete the Snyder County Single Audit for the following calendar years at the following costs:

- 2023 - \$56,000.00
- 2024 - \$58,800.00
- 2025 - \$61,700.00

The acknowledgment of the appointment of Rylan D. Ebright as Deputy Coroner by the County Corner effective February 27, 2024

The hiring of Alexander T. Mohler as an Elections Department Intern effective March 1, 2024

The approval of a Delegation of Signing Authority allowing Chief Clerk Tony Phillips to approve invoices on behalf of Snyder County related to CDBG Contract C000073824

The ratification of the approval to establish a new General Fund Checking Account (ending in 2540) at the Northumberland National Bank

The approval of Positive Pay services for the Snyder County General Fund from the Northumberland National Bank

The approval of the exoneration of a list of Per Capita Bills

The approval of an addendum to the contract between Snyder County and Zelenkofske Axelrod, LLC to allow for the completion of a cost analysis of the Snyder County Prison at their discounted hourly rates

The approval of a Sourcewell State and Local FMV Lease between Snyder County and Pitney Bowes for a postage machine at the Selinsgrove District Magistrate at a cost of \$96.33 a month for 60 months

The appointment of Matthew Rousu of Penn Township to an unexpired term on the DRIVE Board effective immediately and expiring February 28, 2025

The opening of the Snyder County mowing bids and possible action

The approval of Purchase of Service Agreement between Snyder County and the following vendor for juvenile services on behalf of the County's Children and Youth Services Agency/Probation Department for a period of July 1, 2023 to June 30, 2024:

- Bethany Christian Services of Central PA

The approval of an Inmate Housing Agreement between Snyder County and Montour County for the housing of Montour County Inmates at the Snyder County Prison at a base cost of \$60.00 per day for a term beginning December 1, 2022 through December 31, 2024

The approval of a letter allowing TUSC-VU AG, LLC to create an access road at the County Faylor Lake property to allow access with farm equipment to fields being leased and an allowance for this construction as well as compensation for lost crops in 2023

The authorization of establishing a credit account with YBC Family of Companies in the amount of \$2,500.00

New Business

Executive Session (If Needed)

The approval of an extension of an FMLA Leave for a full time employee at the County Prison changing the expiration date from March 3, 2024 to March 13, 2024

The approval of an FMLA request from a full time employee at the Snyder County Prison beginning approximately July 10, 2024 not to exceed 12 weeks in a rolling calendar year, this approval will become effective upon March 27, 2024

The approval of an FMLA request for a full time employee in the Domestic Relations Department effective from March 8, 2024 through April 1, 2024, not to exceed 12 weeks in a rolling calendar year

The approval of an FMLA request for a full time employee at the County Prison effective April 5, 2024 through April 30, 2024, not to exceed 12 weeks in a rolling calendar year

The approval of an intermittent FMLA request from a full time employee at the County Prison beginning March 28, 2024, not to exceed 12 weeks in a rolling calendar year

Adjournment