

AGENDA FOR THURSDAY, OCTOBER 3, 2024

9:30 a.m. SALARY BOARD

Call to order

Approval of minutes of the June 27, 2024 meeting

A request from the Prothonotary/Clerk of Courts to reclassify Lacey N. Knouse as a full time Administrative Assistant in the Prothonotary/Clerk of Courts office at a Grade 7 Step 2 (\$17.17 per hour) based on a 40 hour work week, effective October 7, 2024

The elimination of the part-time Administrative Assistant position in the Planning Department and the creation of a full-time Administrative Assistant position within the Planning Department at a Grade 7 based on a 40 hour work week, effective September 18, 2024

The reclassification of Kelly L. Boyer as a full time Administrative Assistant within the Planning Department at a Grade 7 Step 6 (\$19.63 per hour) based on a 40 hour work week, effective September 18, 2024

A request from the Sheriff to create an additional Deputy Sheriff Position at a Grade 11 based on a 40 hour work week, effective October 7, 2024

A request from the Sheriff to reclassify Kaylin N. Klingler as a Deputy Sheriff at a Grade 11 Step 1 (\$21.85 per hour) based on a 40 hour work week, effective October 7, 2024

A request from the President Judge to reclassify Tasha L. Herald from Acting Director in the Domestic Relations Office to Director in the Domestic Relations Office at her current rate and hours (40 hours per week) effective October 5, 2024

The classification of Jedediah H. Lemon as a part time Assistant Public Defender at a salary of \$30,000.00 per year, effective September 9, 2024

The amending of the current temporary part-time Independent Living Coordinator position at Children and Youth Services to a permanent part-time position, effective October 7, 2024; this change will maintain the same compensation and hours (18 per week), with Donna M. Shriver continuing to fill this role

The classification of Dane G. Zimmerman, Jr. as the temporary part time Clerk Typist II (position created April 4, 2024) at Children and Youth Services at the rate of \$16.46 per hour with a work week not to exceed 19 hours effective August 14, 2024

The amending of the current temporary part-time Clerk Typist II position at Children and Youth Services to a permanent part-time position, effective

October 7, 2024; this change will maintain the same compensation and hours, with Dane G. Zimmerman, Jr. continuing to fill this role

The reclassification of Hope M. Goodling as an Administrative Assistant II at Children and Youth Services at the same grade and step with an increase to a 40 hour work week, effective October 7, 2024

The classification of Emily Romig as a Clerk Typist II at Children and Youth Services at a Grade 6 Step 1 (\$15.26 per hour) based on a 40 hour work week, effective October 7, 2024

Discussion and possible action regarding the full time Fiscal Technician position and Children and Youth Services

The reclassification of Kelly S. Gehers as a Housekeeper in the Maintenance Department to increase her work week from a flexible 37.5 hours -40 hours work week to a straight 40 hour work week

New Business

Adjournment