



Snyder County

PENNSYLVANIA

AGENDA FOR THE TUESDAY, OCTOBER 7, 2025 BOARD OF COMMISSIONERS MEETING

Call to Order at 9:30 a.m.

Public Comments

The approval of the minutes of the September 16, 2025 meeting

The approval of bills for payment

2025 Community Development Block Grant

9:30 AM - Final Public Hearing for CDBG FFY 2025 and Modification Hearing for CDBG FFY 2023 and 2024

9:45 AM - Approval of Snyder County Resolution 2025-08 to Apply for CDBG FFY 2025 and Approval of Modification Submittal to DCED for CDBG FFY 2023 and 2024

Agreements and Contracts

The approval of the Purchase of Service Agreement between Snyder County and the following vendors for juvenile services on behalf of the County's Children and Youth Services Agency/Probation Department, for the period of July 1, 2025 to June 30, 2026:

- Summit School, Inc.
- Blair Foundation
- Community Specialists Corporation dba The Academy
- White Deer Run, LLC.

The approval of a letter of engagement with Attorney James C. Bathgate of Weist, Muolo, Noon, Swinehart & Bathgate to provide legal services to the Snyder County Planning Commission at a rate of \$150 per hour, effective on a date determined by the Planning Commission

The ratification of a contract with AEP Energy for electricity at County buildings at a rate of \$0.10702 per kWh (prior to taxes), effective November 25, 2025, and expiring December 17, 2028

The ratification of the approval of a quote from Star Mechanical HVACR Service for the installation of a new HVAC unit in the Register and Recorder's Office at a cost of \$12,750.00, to be funded through the Register and Recorder's Records Improvement Fund

The acknowledgement of the administrative approval of a room rental at the Snyder County East Building with Witmers Community Church for Sundays from September 28, 2025, through December 28, 2025, including Christmas Eve, at a rate of \$80.00 per day

Appointments

The acknowledgement of the resignation of Jacob Stiefel as a Public Director on the Snyder County Conservation District effective August 5, 2025

The submission of the appointment of Thomas Frantz as a Public Director on the Snyder County Conservation District to the PA State Conservation Commission effective upon approval and expiring December 31, 2027

Financial

The approval to instruct Central Penn Bank and Trust to remove Duane K. McMullen, Jr., former Chief Assessor, as a signer on the Snyder County Tax Claims Bank Account and add Austin D. Zelinski, current Chief Assessor

Grants

The approval of letter of support to the Pennsylvania Housing Finance Agency for Union-Snyder Community Action Agency's Comprehensive Housing Program funding application

The approval of an Application for County Aid (MS-339) for the following municipalities in the following amounts:

- Beavertown Borough - \$890.00
- Franklin Township - \$2,945.00
- Freeburg Borough - \$550.00

Maintenance

Discussion and possible action in regards to plowing contracts for the 2025-2026 plowing season

Personnel

The hiring of Mako J. Klisiewicz as an Caseworker I within the Children and Youth Services effective October 27, 2025

The hiring of Ella Swartz as an Administrative Assistant Trainee within the Assessment Department effective October 20, 2025

The acceptance of the resignation of Jessica T. Witherite as a Caseworker I at Children and Youth Services effective September 18, 2025

Proclamations

The adoption of Snyder County Proclamation 2025-10 proclaiming October 2025 as Domestic Violence Awareness Month in Snyder County

New Business

Executive Session

Legal matter in regards to Board appointments

Consideration, if needed, of additional agenda items that meet one of the following criteria: emergency business, matters arising within the past 24 hours, minor business raised during the meeting, or agenda changes approved by majority vote (to be posted the next business day)

Adjournment