Snyder County
PENNSYLVANIA

AGENDA FOR TUESDAY, NOVEMBER 17, 2026
BOARD OF COMMISSIONERS MEETING

Call to Order at 9:30 a.m.

Public Comments

The approval of the minutes of the October 20, 2026 meeting

The approval of bills for payment

Agreements

Consideration and approval to rescind and replace a prior action due to unavailable pricing, and approve a 60-month lease with TOPP Business Solutions under COSTARS Contract #001-E22-086 for a Konica Minolta Bizhub C3321i copier for Prison Intake at $53.49 per month plus usage fees

Consideration and approval of a 60-month lease agreement with TOPP Business Solutions under COSTARS Contract #001-E22-086 for a Ricoh IM C3010 color MFP for the Probation Office at $173.73 per month plus usage fees

Consideration and approval of an Annual Service Agreement (Quote #SA2026-10-06) with Tek84 for the Snyder County Jail's Intercept Whole Body Scanner in the amount of $17,700.00 for the period of January 5, 2027 through January 4, 2028

Consideration and approval of Addendum D to the Master Agreement with Teleosoft, Inc. for CountySuite™ Cloud Hosting and FieldOps software at an annual hosting fee of $18,797.00, with $0 implementation and license fees

Consideration and approval of a Purchase of Service Agreement between Snyder County Children and Youth Services and Bethany Home, Inc. for the provision of child welfare and placement services for FY 2026–2027, effective July 1, 2026 through June 30, 2027

Consideration and approval of a Purchase of Service Agreement between Snyder County Children and Youth Services and KidsPeace National Centers for child welfare, residential, and foster care services for FY 2026–2027, effective July 1, 2026 through June 30, 2027

Appointments

Consideration and authorization to submit to the State Conservation Commission the reappointment of Annette Gray, nominated by the Snyder County Planning Commission, as a farmer director on the

Snyder County Conservation District Board of Directors for a four-year term effective January 1, 2027 through December 31, 2030

Financial

The tentative adoption and placement on public display of the following proposed County Budget for calendar year 2027:

GENERAL FUND:	$21,241,423.00
SINKING FUND:	$ 355,000.00
EMPLOYES RETIREMENT FUND:	$49,499,104.00
LIQUID FUEL TAX FUND:	$117,337.00

The announcement that the final budget is schedule for an adoption vote on December 15, 2026

Ratification of the submission of a credit application to ServerMonkey.com LLC for a $10,000.00 line of credit (Quote #Q-87539)

Consideration and authorization for the County Treasurer to open a bank account at Central Penn Bank and Trust to operate the County's Health Reimbursement Arrangement (HRA) benefit plan, and to authorize account access to Capital Blue Cross for program administration

Acknowledgment of receipt and payment authorization by the Chief Clerk of Invoice #SINV-012614 from Marquette Associates, Inc. in the amount of $32,492.28 for Snyder County Employees' Retirement Fund investment consulting services (July 1, 2026 through September 30, 2026), subject to final ratification by the Snyder County Employees' Retirement Board

Grants

Consideration and approval of a request for $56,160.00 from Snyder County's 2026 Opioid Settlement Funds to Susquehanna Valley Mediation, Inc. to support the Thrive Corps Program

Consideration and approval to submit the 2026 Sallade Safety Improvement Program Grant application to the Pennsylvania Counties Workers' Compensation Trust (PComp) in the amount of $35,000.00 for the Snyder County Courthouse, Courthouse Annex, and Booking Center roof coating project

Maintenance

Discussion and possible action regarding the replacement of the courtroom air conditioning (HVAC) unit

Consideration and acceptance of a proposal from Kingsway Painting LLC in the amount of $12,150.00 to paint the Domestic Relations office, funded through Domestic Relations incentive funds

Miscellaneous

Opening of the bids for the generator purchase and installation at the Snyder County Booking Center, and discussion and possible action regarding the award, rejection, or re-bidding of the project

Consideration and possible purchase of a Rehlko 60kW diesel generator set and automatic transfer switches from Hunter & Lomison, Inc. under COSTARS Contract #008-E23-1034 for the Snyder County Booking Center in the amount of $44,435.00

Ratification of a letter of support sent to the Pennsylvania Department of Community and Economic Development for the Middleburg Municipal Authority's PA Local Share Account (LSA) Statewide Grant application in the amount of $1,000,000 for the Furnace Road Water Main Replacement Project

Ratification of a letter of support sent to the Pennsylvania Housing Finance Agency for the Union-Snyder Community Action Agency's Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund grant application for the Comprehensive Housing Program

Consideration and approval of the 2027 Board Meeting Schedule: regular meetings of the Board of Commissioners on the first and third Tuesday of each month at 9:30 a.m.; work sessions of the Board of Commissioners on the second and fourth Tuesday of each month at 9:30 a.m.; the Board of Assessment on the third Thursday of each month at 9:30 a.m.; the Board of Elections on the fourth Thursday of each month at 10:30 a.m.; the Salary Board on the first Thursday of each quarter at 9:30 a.m. with an additional meeting on December 21, 2027 at 10:30 a.m.; and the Employees Retirement Board on the first Thursday of each quarter at 10:00 a.m.

Ratification of authorization for the Chief Clerk to complete and submit the Capital Blue Cross authorization form allowing Capital Blue Cross to submit the 2026 Gag Clause Prohibition Compliance Attestation (GCPCA) under the Consolidated Appropriations Act (CAA) on behalf of Snyder County's group health plan

Discussion and possible action regarding the County Single Audit contract for calendar years 2026 through 2028

Personell

Consideration and acceptance of the retirement resignation of Karen L. Stewart, Caseworker for Snyder County Children and Youth Services, effective November 13, 2026

Resolutions

Consideration and adoption of Resolution 2026-08, designating Lincoln Kaufman, Planning Director, as an authorized agent to execute documents for and on behalf of Snyder County for the Luzerne County Flood Protection Authority County Mitigation Committee (Form 7)

Consideration and adoption of Resolution 2026-09, designating Jacob Showers, Emergency Management Director, as the authorized agent to execute all required forms and documents for and on behalf of Snyder County for the Hazard Mitigation Grant Program (HMGP)

Consideration and adoption of Resolution 2026-10, approving the submission of a Local Share Account (LSA) grant application in the amount of $57,995.00 for the Probation Department to purchase virtual reality safety and training equipment

New Business

Executive Session

Consideration, if needed, of additional agenda items that meet one of the following criteria: emergency business, matters arising within the past 24 hours, minor business raised during the meeting, or agenda changes approved by majority vote (to be posted the next business day)

Adjournment